

American Embassy Hanoi
Date: July 23, 2015

To: Prospective Quoters

Subject: Request for Quotations number SVM30015Q0006

Enclosed is a Request for Quotations (RFQ) for providing digital video conferencing system and communication equipment in Tung Shing building – 2 Ngo Quyen street, Hanoi. If you would like to submit quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Site survey will be conducted on July 30th, 2015 at 09:00am. Should you wish to participate, please email me the name of people coming to survey for security clearance no later than July 28th.

Quotations are due by 17:00 August 6, 2015.

Sincerely,

Contracting Officer
Michael Warfield